



**BOARD OF DIRECTORS MEETING
AGENDA**

**Thursday, May 2, 2019
12:30 P.M.**

**Monterey Plaza Hotel
400 Cannery Row
Monterey, CA 93940**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or (916) 244-1199 (fax). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. CONSENT CALENDAR
	If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
5	*A. Minutes – May 3, 2018, Board of Directors Meeting
16	*B. 2019 Operating Budget
21	*C. Member Entity List
	<i>Recommendation: Staff recommends the Board of Directors approve the Consent Calendar.</i>

* Reference materials enclosed with staff report.

- Page**
- 25** **6. JPA ADMINISTRATION**
- A. State of the JPA Overview – Ric Burwell, Executive Director
 Recommendation: None. Information only.
- 26** ***B.** Report on Joint Powers Agreement (JPA) Amendments – Ric Burwell,
 Executive Director
 *Recommendation: Staff recommends the Board affirm the adopted
 amendments to the CHWCA Joint Powers Agreement.*
- 41** C. Staff/Service Provider Evaluation Survey – Katie Sullivan, Board
 Secretary
 Recommendation: None. Information only.
- 42** **7. WORKERS' COMPENSATION**
- ***A.** Status Report Regarding Workers' Compensation Claims from
 Innovative Claims Solutions and Report by Workers' Compensation
 Program Manager – Gary Archibald, Innovative Claims Solutions (ICS)
 and Jackie Miller, Workers' Compensation Program Manager
 Recommendation: None. Information only.
- 60** B. Legislative Updates – Jackie Miller, Workers' Compensation Program
 Manager
 Recommendation: None. Information only.
- 61** **8. RISK CONTROL**
- ***A.** Annual Risk Control Program Review – Henri Castro, Risk Control
 Director and Dave Beal, Risk Control Manager
 Recommendation: None. Information only.
- 66** ***B.** Presentation of the 2018 Safety Awards – Henri Castro, Risk Control
 Director
- Most Outstanding Employee Submission
 - Most Innovative Agency
- Recommendation: None. Information only.*
- 79** **9. FINANCE**
- ***A.** Review and Approval of the 2018 Financial Audit – Michael Manduca,
 James Marta & Company, LLP
 *Recommendation: Staff recommends the Board receive and file the
 2018 Financial Audit.*
- 128** B. Financial Overview of CHWCA – Ritesh Sharma, Finance Manager
 Recommendation: None. Information only.
- 129** ***C.** Workers' Compensation Program Dividend Calculation –
 Ritesh Sharma, Finance Manager and Ric Burwell, Executive Director
 Recommendation: None. Information only.

Page **10. COMMITTEE ELECTIONS & APPOINTMENTS**

135

- *A. Executive Committee Elections – James Shields, Sacramento Housing and Redevelopment Agency

Recommendation: Staff recommends the Board of Directors elect three (3) members for the 2019-2021 term:

- *Category C: North (Geographical Location);*
- *Category C: Central (Geographical Location); and*
- *Category D At or Above Median Payroll.*

141

- *B. Appointment of Risk Management Committee Members – James Shields, Sacramento Housing and Redevelopment Agency

Recommendation: Staff recommends that CHWCA President James Shields appoint new Risk Management Committee Members, if desired.

11. CLOSING COMMENTS

This time is reserved for comments by the Board of Directors members and/or staff and to identify matters for future Board of Directors business.

- A. Board of Directors
- B. Staff

15. ADJOURNMENT

NOTICES:

- The next Executive Committee meeting will be held on May 2, 2019, immediately following the Board of Directors Meeting at the Monterey Plaza Hotel and Spa, located at 400 Cannery Row, Monterey, CA 93940.
- The following Executive Committee meeting will be held on August 15, 2019, at 10:30 a.m. at York Offices, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.