



**EXECUTIVE COMMITTEE MEETING
AGENDA**

**Thursday, November 14, 2019
10:30 A.M.**

**Sedgwick
1750 Creekside Oaks Dr., Suite 200
Sacramento, CA 95833**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting. All or portions of this meeting will be conducted in person and by teleconferencing in accordance with Government Code Section 54953(b).

Documents and materials relating to an open session agenda item that are provided to the Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. CONSENT CALENDAR
5	*A. Minutes from the August 15, 2019, Executive Committee Meeting
13	*B. Treasurer's Report on Cash & Investments as of September 30, 2019
43	*C. Financial Statements for the Quarter Ended September 30, 2019
45	*D. Workers' Compensation Claims Oversight Report

* Reference materials attached with staff report.

- Page** **5. CONSENT CALENDAR (continued)**
- 50** *E. Special Liability Insurance Program (SLIP) Renewal Effective September 13, 2019
- 72** *F. Warrant List from August 1, 2019, through October 31, 2019
- 73** *G. Annual SIP Report
Recommendation: Staff recommends the Executive Committee approve the Consent Calendar.
- 6. WORKERS' COMPENSATION MATTERS**
- 81** A. Legislative Updates – Jackie Miller, Workers' Compensation Program Manager
Recommendation: None. Information only.
- 82** B. Excess Coverage Update – Ric Burwell, Executive Director
Recommendation: None. Information only.
- 83** *C. Workers' Compensation Contact Forum Update – Jackie Miller, Workers' Compensation Program Manager
Recommendation: None. Information only.
- 7. RISK CONTROL MATTERS**
- 85** *A. Risk Management Committee Status Report – Dave Beal, Risk Control Manager
Recommendation: None. Information only.
- 92** *B. CHWCA Risk Control Plan for 2020 – Dave Beal, Risk Control Manager
Recommendation: Staff recommends the Executive Committee approve the 2020 Risk Control Service Plan, as proposed.
- 8. FINANCIAL MATTERS**
- 94** *A. Presentation of the 2020 Actuarial Study – Becky Richards, Prime Actuarial Consulting, dba Bickmore Actuarial
Recommendation: Staff recommends the Executive Committee receive and file the 2020 Actuarial Study.
- 212** *B. Consideration of the 2020 Operating Budget – Ritesh Sharma, Finance Manager
Recommendation: Staff recommends the Executive Committee approve the 2020 Proposed Budget at the 80% Confidence Level, using a 2.0% discount factor.
- 220** C. Discussion Regarding Increasing CHWCA's Self-Insured Retention – Ric Burwell, Executive Director, and Ritesh Sharma, Finance Manager
Recommendation: None. Information only.
- 221** D. Discussion Regarding Dividends – Ric Burwell, Executive Director
Recommendation: Staff recommends the Committee give direction on methodology and eligibility for returns of contribution fund balances.

- Page** **9. JPA ADMINISTRATION MATTERS**
222
- *A. Consideration of Resolution No. 2019-02: Expressing Appreciation for the Honorable Service of James Shields for CHWCA – Ric Burwell, Executive Director
 Recommendation: Staff recommends the Executive Committee approve Resolution No. 2019-02: Expressing Appreciation for the Honorable Service of James Shields for CHWCA.
- 224** B. Presentation of CHWCA’s JPA 101 Welcome Video
 Recommendation: None. Information only.
- 10. CLOSED SESSION**
- A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:
- Conference with Legal Counsel per Government Code Section 54956.9(d)(2) concerning Significant Exposure to Litigation, One case: facts not known to potential plaintiffs
- B. Pursuant to Government Code Section 54957.1, the Executive Committee will report in open session any reportable action taken in closed session.
- 11. CLOSING COMMENTS**
- A. Executive Committee
- B. Staff
- 12. ADJOURNMENT**

NOTICES:

- The next Executive Committee meeting will be held on November 14, 2019, at 1:30 a.m. at the Sedgwick Office, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.
- The next Executive Committee meeting will be held on May 6, 2020, at 1:00 p.m. at the Monterey Plaza Hotel & Spa, 400 Cannery Row, Monterey, CA 93940.
- The next Risk Management Committee meeting will be held on May 7, 2020, at 9:00 a.m. the Monterey Plaza Hotel & Spa, 400 Cannery Row, Monterey, CA 93940.
- The next Board of Directors meeting will be held on May 7, 2020, at 12:30 p.m. at the Monterey Plaza Hotel & Spa, 400 Cannery Row, Monterey, CA 93940.