



**EXECUTIVE COMMITTEE MEETING
AGENDA**

**Thursday, May 7, 2020
1:00 P.M.**

**Cisco Webex Videoconference
Please Contact Katie Sullivan for Videoconference Information**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or katie.sullivan@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item that are provided to the Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection at www.chwca.org.

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| <u>Page</u> | <ol style="list-style-type: none"> 1. CALL TO ORDER 2. INTRODUCTIONS 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. 5. CONTRACTS |
| 4 | <ol style="list-style-type: none"> A. Consideration of Sedgwick Administration Services Contract – Katie Sullivan, Board Secretary
<i>This portion of the meeting will be for discussion by the Executive Committee. All staff and service providers, apart from Julia Lew, Board Counsel, and Katie Sullivan, Board Secretary, will join afterwards.</i>

<i>Recommendation: Staff makes no recommendation regarding the Sedgwick Administration Services Contract as there is a financial interest in the outcome.</i> |

* Reference materials enclosed with staff report.

Page 6. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

6 *A. Minutes from the November 14, 2019, Executive Committee Meeting

15 *B. Check Register from November 2019 – March 2020

16 *C. Financial Statements for the Year Ended December 31, 2019

18 *D. Treasurer's Report on Cash & Investments as of December 31, 2019

46 *E. Treasurer's Report on Cash & Investments as of March 31, 2020

75 *F. CHWCA 2018-2020 Strategic Goals & Objectives

77 *G. Workers' Compensation Claims Oversight Report as of December 9, 2019

Recommendation: Staff recommends the Executive Committee approve the Consent Calendar.

7. JPA ADMINISTRATION

82 *A. Appointments to Fill Executive Committee Vacancies – Ric Burwell, Executive Director

Recommendation: Staff recommends the Executive Committee appoint a representative to fill the unexpired 2018-2020 term in Category A (four largest agencies by payroll).

87 B. Membership Update – Ric Burwell, Executive Director

Recommendation: None

88 *C. Consideration of Resolution No. 2020-01: Appreciation for Honorable Service for Pat Wyatt – Ric Burwell, Executive Director

Recommendation: Staff recommends the Executive Committee approve Resolution No. 2020-01: Appreciation for Honorable Service for Pat Wyatt.

8. FINANCE

90 *A. Consideration of Revision to the CHWCA Investment Policy – Lesley Murphy, PFM Asset Management, LLC

Recommendation: Staff recommends the Executive Committee approve the CHWCA Investment Policy, as revised.

111 *B. Investment Update – Lesley Murphy, PFM Asset Management, LLC.

Recommendation: None

155 *C. Workers' Compensation Program Dividend Calculation – Ritesh Sharma, Finance Manager, and Ric Burwell, Executive Director

Recommendation: Staff recommends the Executive Committee consider declaring dividends.

9. WORKERS' COMPENSATION

159 A. Local Agency Workers' Compensation Excess JPA (LAWCX) Update – Ric Burwell, Executive Director

Recommendation: None

160 *B. Discussion of Sale of Innovative Claims Solutions (ICS) – Jackie Miller, Workers' Compensation Program Manager

Recommendation: None

* Reference materials enclosed with staff report.

Page 10. CLOSED SESSION

A. Pursuant to Government Code Section 54956.95(a), the Executive Committee will hold a closed session to discuss the following claims:

- Paso Robles PAS1700001 S Echeverria

B. Pursuant to Government Code Section 54957.1, the Executive Committee will report in open session any reportable action taken in closed session.

167 11. PROGRAM ADMINISTRATION

*A. Introduction and Appointment of Executive Director Effective July 1, 2020 – Ric Burwell, Executive Director

Recommendation: Staff recommends the Executive Committee appoint Rob Kramer as CHWCA's Executive Director effective July 1, 2020.

12. CLOSING COMMENTS

This time is reserved for comments by Executive Committee members and/or staff and to identify matters for future Executive Committee business.

- A. Executive Committee
- B. Staff

13. ADJOURNMENT

NOTICES:

- The next Board of Directors meeting will be held on June 23, 2020, at 10:00 a.m. via videoconference.

* Reference materials enclosed with staff report.