



**BOARD OF DIRECTORS MEETING  
AGENDA**

**Tuesday, June 23, 2020  
10:00 A.M.**

**Zoom**

**Please contact Katie Sullivan for Videoconference Information**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or [katie.sullivan@sedgwick.com](mailto:katie.sullivan@sedgwick.com) (email). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at [chwca.org](http://chwca.org).

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| <b><u>Page</u></b> | <b>1. CALL TO ORDER</b>   |
|                    | <b>2. INTRODUCTIONS</b>   |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>   |
|                    | <b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |
|                    | <b>5. FINANCIAL AUDIT</b>   |
| <b>4</b>           | <b>*A. Review and Discussion of the 2019 Financial Audit – Jesse Deol, James Marta &amp; Company, LLP</b><br><i>Recommendation: Staff recommends the Board receive and file the 2019 Financial Audit as part of actions contained in the Consent Calendar.</i>  |

\* Reference materials enclosed with staff report.

- Page**    **6.    CONSENT CALENDAR**
- If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 57**        \*A.    Minutes – May 2, 2019, Board of Directors Meeting
- 66**        \*B.    Member Entity List
- 70**        \*C.    Legislative Updates
- 72**        \*D.    Appointments to the Risk Management Committee
- 5**         \*E.    Financial Audit for years ended December 31, 2019 and 2018 (*provided under Agenda Item 5.A*)
- 43**        \*F.    Report on Internal Control over Financial Audit Report and on Compliance (*provided under Agenda Item 5.A*)
- 45**        \*G.    Communication with Those Charged with Governance Letter (*provided under Agenda Item 5.A*)
- 73**        \*H.    ICS Annual Program Review as of December 31, 2019  
*Recommendation: Staff recommends the Board of Directors approve the Consent Calendar.*
- 7.    WORKERS' COMPENSATION**
- 90**        \*A.    Training: Responding to COVID-19-Related Work Claim and Returning Employers to the Physical Workspace – Jackie Miller, Workers' Compensation Program Manager and Dave Beal, Risk Control Manager  
*Recommendation: None.*
- 8.    RISK CONTROL**
- 120**       \*A.    Workplace Violence Prevention Self-Assessment Project – Dave Beal, Risk Control Manager  
*Recommendation: None.*
- 136**       \*B.    Cash for Safety Award Highlights – Dave Beal, Risk Control Manager  
*Recommendation: None.*
- 9.    FINANCE**
- 196**       \*A.    Workers' Compensation Program Dividend Calculation – Ritesh Sharma, Finance Manager, and Ric Burwell, Executive Director  
*Recommendation: None.*
- 10.   COMMITTEE ELECTIONS & APPOINTMENTS**
- 203**       \*A.    Executive Committee Elections – Ken Kugler, Tulare County Housing Authority
- Recommendation: Staff recommends the Board of Directors elect four (4) members for the 2020-2022 term:*
- *Category A: Top Four Actual Payroll;*
  - *Category B: Below Median Payroll;*
  - *Category C: South (Geographical Location); and*
  - *Category E: At Large.*

- 209**      **11. ADMINISTRATION**  
          \*A. Introduction of New Executive Director – Ric Burwell, Executive Director  
              *Recommendation: None.*

- 12. CLOSING COMMENTS**  
This time is reserved for comments by the Board of Directors members and/or staff and to identify matters for future Board of Directors business.  
    A. Board of Directors  
    B. Staff

**13. ADJOURNMENT**

**NOTICES:**

- The next Risk Management Committee meeting will be held on Thursday, August 13, 2020, at 9:00 a.m.
- The next Executive Committee meeting will be held on Thursday, August 13, 2020, at 10:30 a.m.