



**EXECUTIVE COMMITTEE MEETING
AGENDA**

**Thursday, November 19, 2020
10:30 A.M.**

Zoom Videoconference

Please Contact Katie Sullivan for Videoconference Information

All portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and listen to the meeting telephonically. No physical location will be available from which members of the public may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Katie Sullivan at katie.sullivan@sedgwick.com no later than 5 p.m. on Wednesday, November 18, 2020. If a member of the public would like to address the Executive Committee during the meeting, the person may email Ms. Sullivan during the meeting and, if timely received, Ms. Sullivan will read or summarize the email to the Board members.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or katie.sullivan@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item that are provided to the Risk Management Committee less than 72 hours prior to a regular meeting will be available for public inspection at www.chwca.org.

- | <u>Page</u> | |
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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

* Reference materials enclosed with staff report.

Page	5. CONSENT CALENDAR
5	*A. Minutes from the August 13, 2020, Executive Committee Meeting
12	*B. Treasurer's Report on Cash & Investments as of June 30, 2020
42	*C. Treasurer's Report on Cash & Investments as of September 30, 2020
73	*D. Financial Statements for the Quarter Ended June 30, 2020
75	*E. Financial Statements for the Quarter Ended September 30, 2020
77	*F. Warrant Listing Report for August 1, 2020, through October 31, 2020
78	*G. Workers' Compensation Manager's Report
83	*H. CHWCA Investment Performance Report from PFM, Asset Management – June 30, 2020
122	*I. OSIP Annual Report <i>Recommendation: Staff recommends the Executive Committee approve the Consent Calendar.</i>
	6. JPA ADMINISTRATION
130	*A. Review and Consideration of Proposed Update to Bylaws <i>Recommendation: Staff recommends the Executive Committee approve the proposed updates to the Bylaws.</i>
175	B. Appointment to Local Agency Workers' Compensation (LAWCX) Board of Directors <i>Recommendation: Staff recommends the Executive Committee appoint committee members to serve as the primary and alternate CHWCA representatives on the LAWCX Board of Directors.</i>
	7. WORKERS' COMPENSATION
176	*A. Excess Coverage Update – Jackie Miller, Workers' Compensation Program Manager, and Rob Kramer, Executive Director <i>Recommendation: Staff recommends the Executive Committee receive and file the 2020 LAWCX Audit.</i>
192	*B. Legislative Updates – Jackie Miller, Workers' Compensation Program Manager <i>Recommendation: None</i>
	8. RISK CONTROL
195	*A. Risk Management Committee Status Report – Dave Beal, Risk Control Manager, and Leonel Edwards, Risk Control Specialist <i>Recommendation: None</i>
209	*B. CHWCA Risk Control Plan for 2021 – Dave Beal, Risk Control Manager <i>Recommendation: Staff recommends the Executive Committee approve the 2021 Risk Control Service Plan, as proposed.</i>

- Page** **9. FINANCIAL MATTERS**
212
- *A. Presentation of the 2020 Actuarial Study – Becky Richards, Prime Actuarial, dba Bickmore Actuarial
 Recommendation: Staff recommends the Executive Committee receive and file the 2021 Actuarial Study.
- 338**
- *B. Consideration of the 2021 Operating Budget – Ritesh Sharma, Finance Manager
 Recommendation: Staff recommends the Executive Committee approve the 2021 Proposed Budget at the 80% Confidence Level, using a 2.0% discount factor.
- 10. EXECUTIVE DIRECTOR'S REPORT**
- 347**
- A. Report from CHWCA's Executive Director – Rob Kramer, Executive Director
 Recommendation: None
- 11. CLOSING COMMENTS**
- A. Executive Committee
 B. Staff
- 12. ADJOURNMENT**

NOTICES:

- The next Executive Committee Meeting will be held on May 5, 2021, at 1:00pm. Location TBD.
- The next Board of Directors Meeting will be held on May 6, 2021, at 12:30pm. Location TBD.