



**EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Friday, October 8, 2021  
10:30 A.M.**

**Zoom Videoconference**

**Please Contact Katie Sullivan for Videoconference Information**

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*All portions of this meeting will be conducted via teleconference in accordance with Government Code Section 54953.*

*Members of the public may observe and listen to the meeting via teleconference. No physical location will be available from which members of the public may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Katie Sullivan at [katie.sullivan@sedgwick.com](mailto:katie.sullivan@sedgwick.com). Emails can also be sent to Ms. Sullivan during the meeting and, if timely received, Ms. Sullivan will read or summarize the email to the Committee members. Members of the public may also speak when public comment is requested at the beginning of the meeting.*

*In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Ms. Sullivan. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the Committee will be available for public inspection.*

*Documents and materials relating to an open session agenda item that are provided to the Committee less than 72 hours prior to a regular meeting will be available for public inspection.*

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|                    | <b>1. CALL TO ORDER</b>   |
|                    | <b>2. INTRODUCTIONS</b>   |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>   |
|                    | <b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

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| <b>Page</b> | <b>5. CONSENT CALENDAR</b>  |
| 5           | *A. Minutes from the May 19, 2021, Executive Committee Meeting  |
| 18          | *B. Treasurer's Report on Cash & Investments as of June 30, 2021  |
| 50          | *C. Financial Statements for the Quarter Ended March 31, 2021   |
| 54          | *D. Financial Statements for the Quarter Ended June 30, 2021  |
| 58          | *E. Warrant Listing for May 1, 2021, through September 30, 2021   |
| 59          | *F. Workers' Compensation Manager's Report  |
| 62          | *G. CHWCA Investment Performance Report from PFM, Asset Management – June 30, 2021  |
| 101         | *H. Draft Resolution No. 2021-02: Establishing Meeting Dates for the 2022 Program Year  |
| 102         | *I. CHWCA Conflict of Interest Code<br><i>Recommendation: Staff recommends the Executive Committee approve the Consent Calendar.</i>  |
|             | <b>6. JPA ADMINISTRATION</b>  |
| 106         | *A. Consideration of Program Administration Contract with Sedgwick – Rob Kramer, Executive Director<br><i>Recommendation: None. Staff will not be making a recommendation on this item as Sedgwick has a financial interest in this matter.</i> |
|             | <b>7. WORKERS' COMPENSATION</b>   |
| 122         | A. Consideration of CarivaCare – Jackie Miller, Workers' Compensation Program Manager<br><i>Recommendation: Staff recommends this program be further evaluated and a proposal requested from CarivaCare.</i>                                    |
|             | <b>8. RISK CONTROL</b>  |
| 123         | *A. Risk Management Status Report – Leonel Edwards, Risk Control Manager<br><i>Recommendation: None.</i>  |
| 138         | *B. Consideration of Proposal for Safety Grant Program – Rob Kramer, Executive Director, and Leonel Edwards, Risk Control Manager<br><i>Recommendation: Staff recommends approval of the Safety Grant Program.</i>                              |
|             | <b>9. FINANCE</b>   |
| 143         | A. Review of Actuarial Class Codes – Ritesh Sharma, Finance Manager<br><i>Recommendation: Staff recommends this item be more fully considered and is seeking feedback from the Executive Committee.</i>   |
|             | <b>10. EXECUTIVE DIRECTOR'S REPORT</b>  |
| 144         | A. Report from CHWCA's Executive Director – Rob Kramer, Executive Director<br><i>Recommendation: None.</i>  |

**11. CLOSING COMMENTS**

- A. Executive Committee
- B. Staff

**12. ADJOURNMENT**

**NOTICES:**

- The next Risk Management Committee Meeting will be on November 18, 2021, at 9:00am via videoconference.
- The next Executive Committee Meeting will be on November 18, 2021, at 10:30am via videoconference.