



**BOARD OF DIRECTORS MEETING  
AGENDA**

**Thursday, May 4, 2023  
1:30 P.M.**

**Monterey Plaza Hotel  
400 Cannery Row  
Monterey, CA 93940**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or (916) 244-1199 (fax). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <b><u>Page</u></b> | <b>1. CALL TO ORDER</b>   |
|                    | <b>2. INTRODUCTIONS</b>   |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>   |
|                    | <b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |
| <b>5</b>           | <b>5. CONSENT CALENDAR</b><br>If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.  |
| <b>6</b>           | *A. Minutes – May 5, 2022, Board of Directors Meeting   |
| <b>14</b>          | *B. 2023 Operating Budget   |
| <b>15</b>          | *C. Member Entity List  |
| <b>19</b>          | *D. Lag Reports as of September 30, 2022, and December 31, 2022   |
| <b>21</b>          | *E. Workers' Compensation Market Update from PRISM<br><i>Recommendation: Staff recommends the Board of Directors approve the Consent Calendar.</i>  |

\* Reference materials enclosed with staff report.



- Page**     **10. FINANCE (continued)**
- 72**            \*B. Consideration of Update to CHWCA's Annual Contribution Formula – Tony Pasquarello, Interim Finance Manager, and Rob Kramer, Executive Director  
*Staff and the Ad Hoc Committee recommend a change to the contribution formula to utilize a single actuarially determined pooled rate, multiplied by the total payroll of each member (regardless of class code), multiplied by the member experience modification factor. Staff also recommends CHWCA begin utilizing five years of actual loss data as compared to the current practice of three years in the experience modification calculation.*
- 74**            \*C. Workers' Compensation Program Dividend Calculation – Tony Pasquarello, Interim Finance Manager, and Rob Kramer, Executive Director  
*Recommendation: Staff will report on the decision made by the Executive Committee on this matter.*
- 80**            \*D. Review and Approval of the 2022 Financial Audit – Michael Manduca, James Marta & Company, LLP  
*Recommendation: Staff recommends the Board of Directors receive and file the 2022 Financial Audit.*
- 11. ADMINISTRATION**
- 129**            A. Consideration of Appointment of CHWCA Finance Manager – Rob Kramer, Executive Director  
*Recommendation: Staff recommends the Board of Directors appoint Tony Pasquarello as CHWCA's Finance Manager.*
- 130**            \*B. Staff/Service Provider Evaluation Survey – Katie Sullivan, Board Secretary  
*Recommendation: None*
- 12. COMMITTEE ELECTIONS & APPOINTMENTS**
- 158**            \*A. Executive Committee Elections – Ken Kugler, Tulare County Housing Authority  
*Recommendation: Staff recommends the Board of Directors elect three (3) members for the 2023-2025 term:*
- *Category C: North (Geographical Location);*
  - *Category C: Central (Geographical Location); and*
  - *Category D: At or Above Median Actual Reported Payroll.*
- 164**            \*B. Appointment of Risk Management Committee Members – Ken Kugler, Tulare County Housing Authority  
*Recommendation: Staff recommends CHWCA President Ken Kugler appoint new Risk Management Committee Members, if desired.*

**13. CLOSING COMMENTS**

This time is reserved for comments by the Board of Directors members and/or staff and to identify matters for future Board of Directors business.

A. Board of Directors

B. Staff

**14. ADJOURNMENT**

**NOTICES:**

- The next Executive Committee meeting will be held on May 4, 2023, immediately following the Board of Directors Meeting at the Monterey Plaza Hotel and Spa, located at 400 Cannery Row, Monterey, CA 93940.