



**EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Thursday, August 10, 2023  
10:30 A.M.**

**Zoom Videoconference  
Please Contact Katie Sullivan for Videoconference Information**

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All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: Sedgwick, 1750 Creekside Oak Drive, Suite 200, Sacramento, CA 95833; Eureka City/Humboldt County Housing Authority, 735 West Everding Street, Eureka, CA 95503; Fresno Housing, 1331 Fulton Mall, Fresno, CA 93721; Regional Housing Authority, 1455 Butte House Road, Yuba City, CA 95993; Sacramento Housing and Redevelopment Agency, 801 12<sup>th</sup> Street, Sacramento, CA 95814; San Bernardino County Housing Authority, 715 E. Brier Drive, San Bernardino, CA 92408; Santa Barbara City Housing Authority, 808 Laguna Street, Santa Barbara, CA 93101; and Tulare County Housing Authority, 5140 W. Cypress Avenue, Visalia, CA 93279.

Each location is accessible to the public, and members of the public may address the Executive Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or [katie.sullivan@sedgwick.com](mailto:katie.sullivan@sedgwick.com). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item that are provided to the Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection at [www.chwca.org](http://www.chwca.org).

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| <b><u>Page</u></b> | <b>1. CALL TO ORDER</b>                             |
|                    | <b>2. INTRODUCTIONS</b>                             |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b> |

- Page**    **4.**    **PUBLIC COMMENTS** - This time is reserved for members of the public to address the Committee relative to matters of the California Housing Workers' Compensation Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 4        **5.**    **CONSENT CALENDAR**
- 5        \*A.    Minutes from the May 3, 2023, Executive Committee Meeting
- 12       \*B.    Minutes from the May 4, 2023, Executive Committee Meeting
- 14       \*C.    Treasurer's Report on Cash & Investments as of June 30, 2023
- 58       \*D.    Financial Statements for the Quarter Ended March 31, 2023
- 62       \*E.    Warrant Listing for October 1, 2022, through June 30, 2023
- 65       \*F.    Resolution No. 2023-01: Establishing Risk Management Committee, Executive Committee, and Board of Directors Meetings Dates for the 2024 Calendar Year
- Recommendation: Staff recommends the Executive Committee approve the Consent Calendar.*
- 66       **6.**    **JPA ADMINISTRATION**
- A.    Staffing Update – Rob Kramer, Executive Director
- Recommendation: Staff recommends the Executive Committee name Yahaira Velasquez as CHWCA Assistant Executive Director, effective August 10, 2023.*
- 67       \*B.    Update Regarding LAWCX/PRISM Memorandum of Coverage Change – Rob Kramer, Executive Director
- Recommendation: None.*
- 70       \*C.    Review of CHWCA's Staff and Service Provider Evaluation Survey – Katie Sullivan, Board Secretary
- Recommendation: None.*
- 95       \*D.    Discussion Regarding CHWCA's Travel and Expense Reimbursement Policy – Yahaira Velasquez, Sedgwick
- Recommendation: Staff recommends the Executive Committee approve Resolution No. 2023-02: Establishing CHWCA's Travel Expense Policy.*
- 100      **7.**    **WORKERS' COMPENSATION**
- \*A.    Status Report from Innovative Claims Solutions (ICS) – Lisa Miller, Innovative Claims Solutions
- Recommendation: None.*
- 116      \*B.    Legislative Updates – Jackie Miller, Workers' Compensation Program Manager
- Recommendation: None.*

- Page**    **8. FINANCE**  
**120**      \*A. Consideration of Revision to the CHWCA Investment Policy – Tony Pasquarello, Finance Manager  
*Recommendation: Staff recommends the Executive Committee approve the CHWCA Investment Policy, as revised.*
- 138**      B. Update from CHWCA's Finance Manager – Tony Pasquarello, Finance Manager  
*Recommendation: None.*
- 9. RISK CONTROL**  
**139**      \*A. Risk Management Committee Status Report – Ignacio Barrios, Risk Control Manager  
*Recommendation: None.*
- 10. EXECUTIVE DIRECTOR'S REPORT**  
**142**      \*A. Report from CHWCA's Executive Director – Rob Kramer, Executive Director  
*Recommendation: None.*
- 11. CLOSING COMMENTS**  
    A. Executive Committee  
    B. Staff
- 12. ADJOURNMENT**

**NOTICES:**

- The next Risk Management Committee meeting will be held on November 16, 2023, at 9:00 a.m.
- The next Executive Committee meeting will be held on November 16, 2023, at 10:30 a.m.